

Town of Sullivan, NH
Planning Board
Meeting Minutes, February 7th 2024
Sullivan Town Hall

Members present: Leslie Casey, Timothy Newcombe (secretary), Adam Cullis (Alternate), Laurie Goldsmith (Alternate), Nick Perra (alternate)

Public Present: Heather Velez (Walpole)

- A. The meeting was convened by L. Casey at 7:05. A. Cullis sat in as a full member in the absence of C. Pratt. L. Goldsmith sat in as a full member in the absence of L. Lewandowsky. A Cullis moved to have L. Casey stand in as the acting chair. Seconded by L. Goldsmith. Passed by unanimous vote of the planning board.
- B. Approval of the minutes from regular meeting, January 3rd, 2024. L. Goldsmith moved to approve the minutes. Seconded by A. Cullis. Passed by unanimous vote of the planning board.
- C. Velez Driveway Permit Application, South Road- The planning board reviewed the driveway application. A site walk had been conducted by the Driveway committee on January 30th. The Road Agent's comments we provided in an attached letter to the applicant. H. Velez forwarded the site plan via email during the meeting by email. The planning board reviewed the site plan and determined the approximate length of the driveway from the road is around 50 feet which mitigates the need for a pull out. L. Casey made a motion to conditionally approve the application contingent on the sale of the property to the applicant. Seconded by T. Newcombe. Passed by unanimous vote of the planning board. A check to the Town of Sullivan in the amount of \$4000 for the paved apron escrow was provided, and a receipt was given to the applicant.
- D. Other Planning Board Items
 - 1. Selectman update- no selectman present for the meeting.
 - 2. HOP Grant update- The warrant articles were drafted based on ADU Amendment that was passed by the planning board and submitted the select board. C. Pratt is planning to prepare a document prior to the town vote to better explain the proposed changes to the voting public.
- E. Meeting adjourned at 7:48 PM by unanimous vote of the planning board.

Respectfully submitted,



Timothy Newcombe
Secretary