

**Town of Sullivan, NH**  
**Approved Meeting Minutes May 8, 2023**  
**Sullivan Town Hall**

Board members present: Dave Jakway, Chair; Paul Bolduc, Virginia DeAngelis

Staff: Kathleen Rowe, Administrative Assistant

Department Heads: Gaynelle Pratt, Welfare Officer

Public:

A. CALL TO ORDER: Dave called the meeting to order at 6:30 pm.

On a motion by Dave, seconded by Ginger, the Board voted unanimously to accept and approve the minutes of the May 1, 2023 public meeting as written, all aye.

B. PUBLIC

1. Michael Hagan – 107 Hubbard Road: Mr. Hagan presented a Request for Abatement regarding billing for Land Use Change Tax. Selectmen accepted the abatement application and will forward to Avitar for review.

2. Michael Branley – Town Administrator for Swanzey, NH: Mr. Branley is visiting towns to which R. Diluzio was contracted for ambulance service. The Town of Swanzey will host a meeting for these towns on May 23, 2023 at 6PM at the Swanzey Town Hall, located on Main Street in West Swanzey. He anticipates the meeting to be an opportunity for discussion among the towns regarding next steps, either as individual towns or as a group. Swanzey is inviting Rescue Inc., Cheshire County EMS and the City of Keene to participate. The Board of Selectmen and Sullivan Fire and Rescue will have a representatives at this meeting.

On a motion by Paul, seconded by Ginger the Board voted unanimously to move into non-public meeting for legal issues at 6:52 PM.

On a motion by Paul, seconded by Ginger the Board voted unanimously to return to the public meeting at 7:31PM

C. SELECTMEN'S BUSINESS

1. Ambulance Services Update: Dave has contacted Rescue Inc.; they will be covering the affected towns from their base at the old National Guard Armory on Hastings Avenue. The Selectmen have sent inquiry letters to the City of Keene and the Keene Fire Department Chief; as well, Dave has initiated contact with the City of Keene and Cheshire County EMS for additional conversations.

Paul noted that Rescue Inc.'s acquisition of former Diluzio EMT staffing helps expedite response time. This also allows local EMT's to work with staff and procedures with which they are familiar, again expediting response service. Rescue Inc. staff coming from Brattleboro are on the road to become familiar with local towns to determine the best means of access for swift response.

2. Acknowledged: To move on the possible hazard mitigation grant recently announced by the state, Todd has solicited response from two vendors, one regarding the reconstruction of a culvert area on Hubbard Road which will require engineering analysis; the second to increase the Town's radio transmission capabilities for both the Highway and Fire Departments.

Selectmen acknowledged and reviewed proposals from 1.)Fieldstone Land Consultants and 2.) R&R Communications. Additional proposals will be solicited per the Town's Purchasing Policy should the Board move forward with the grant.

3. Signed: Manifest, payroll and purchase orders.

On a motion by Dave, seconded by Ginger the Board voted unanimously to move into non-public meeting for legal issues at 8:38 PM.

On a motion by Dave, seconded by Paul the Board voted unanimously to return to the public meeting at 8:42PM.

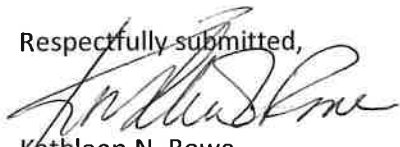
#### D. Miscellaneous

- AA will distribute department financials through 5/8/2023 this week.
- Campground Policy to be reviewed prior to release of any 2023 campfire permits.
- Landowners with occupied RV 's on property to be notified of Community Planning Ordinance Section I:4 regarding removal for 28 days after 90 days of occupancy.
- Discussion: Request for discontinuing a portion of Tyler Lane; Selectmen will research;
- Discussion: status change for a portion of (old) Concord Road; requires further research; any action taken will begin six months prior to Town Meeting
- Annual on-site audit of Town finances and records was completed this week by town auditors Plodzik & Sanderson.
- Dave is out of the office until May 22, 2023.
- The next Selectmen's meeting will be Monday, May 22, 2023 at 6:30 PM

#### E. ADJOURNMENT

On a motion by Paul, seconded by Ginger and unanimously approved, the meeting was adjourned at 8:50 PM.

Respectfully submitted,



Kathleen N. Rowe,  
Administrative Assistant