

**Town of Sullivan, NH  
Housing Task Force  
Meeting Minutes, May 24, 2023  
Sullivan Town Hall/Planning Office (Lower Level)**

Members present: Leslie Casey (chair), Wendy Pelletier, Gaynelle Pratt, Brad Smith, Bolduc (Selectman)

Planning Consultant: Ivy Vann AICP, CNU-A

Public present: None

- A. Call to Order:** The meeting was called to order at 4:00 PM.

**Master Plan Update:** L. Casey said she was drafting the application for HOP grant phase 3 (Regulatory Development). It is important for that application to be able to demonstrate progress toward objectives of the current phase 1 & 2 funding. Preparing updated housing-related master plan chapters is a key objective. It was agreed that updating the Vision with input from the community would happen after the June 15<sup>th</sup> Housing Potluck event. That is when the results of the housing survey will be presented as well. L. Casey commented that it will be important to make sure that the chapters of the master plan add up to a cohesive whole and are not at odds with each other. I. Vann said the Vision chapter is where competing concerns will be integrated.

I. Vann said she will use the Housing Needs Assessment for the Housing chapter, and she could bring all of the updated housing-related chapters to the Planning Board around the middle of July. That Board will have to convene a Master Plan Committee to update the remaining chapters and hold public hearings on the updated Master Plan - L. Casey will bring the issue up with the Planning Board at its next meeting.

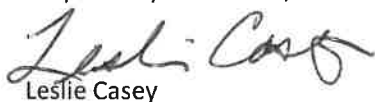
- B. Community Engagement:** I. Vann said there was an uptick in the number of completed surveys after the postcards went out. She then walked through the list of items that will be available for the event including a housing game, "visual preference" surveys, and maps showing features of the town and what development under our current ordinance might look like.

The group brainstormed on questions that were likely to come up at the event. B. Smith said it is important for people to know that the work we are doing is fully funded by the grant award.

L. Casey said she had gotten the necessary pre-approval from the HOP Program to charge the purchase of soft drinks to the grant. W. Pelletier will work on getting signs made to post on the roads into town next week.

- C. Adjournment:** L. Casey adjourned the meeting at 5:21 PM. The next meeting of the Sullivan Housing Task Force is scheduled for June 14<sup>th</sup> at 4:00 PM in the Sullivan Town Hall Planning Office, lower level.

Respectfully submitted,

  
Leslie Casey

Sullivan Housing Task Force, Chair