

Town of Sullivan, NH
Board of Selectmen
Approved Meeting Minutes August 28, 2023
Sullivan Town Hall

Board members present: Paul Bolduc, Virginia DeAngelis

Staff: Kathleen Rowe, Administrative Assistant

Department Heads: Todd Smith, Road Agent

Public: None

A. CALL TO ORDER: The meeting was called to order at 6:30PM by Paul Bolduc.

On a motion by Paul, seconded by Virginia, the Board voted unanimously to accept and approve the minutes of the August 14, 2023 public meeting as written, all aye.

On a motion by Paul, seconded by Virginia, the Board voted unanimously to accept and approve the minutes of the August 14, 2023 non-public meeting for legal issues, as written, all aye.

On a motion by Paul, seconded by Virginia, the Board voted unanimously to accept and approve the minutes of the August 14, 2023 non-public meeting for personnel issues, as amended, all aye.

B. PUBLIC

C. SELECTMEN'S BUSINESS

1. Todd presented three quotes for reclaiming Valley Road in 2023, approximately 3100' from the intersection with Centre Street. On a motion by Paul, seconded by Virginia, the Board unanimously voted to accept the bid from Arlington Paving/dba BDM Sweeper in the amount of \$7388. for reclamation of the current road surface. Additional costs for this project will include gravel, tree and culvert work, the total not to exceed \$30,000.

On a motion by Paul, seconded by Virginia, the Board unanimously voted to use funds from deferred monies for road construction/reconstruction received from NH DOT in 2022, up to \$30,000 for grinding, gravel, tree removal and culvert work on Valley Road.

2. Todd has requested quotes from 5 companies for tree removal on Rugg Road; only three quotes have been received. On a motion by Paul, seconded by Virginia, the Board unanimously voted to accept the contract from Chris Lane Enterprises in the amount of \$4200. for the removal and clean-up.

3. Portions of Apple Hill Road and an intersecting area of Heights Lane and Old Concord Road will be shim-coated in 2023 to extend the life of the existing roadbeds. Todd estimates the cost to be no more than \$8,900. On a motion by Paul, seconded by Virginia, the Board unanimously voted to use funds from the Capital Reserve for Construction and Reconstruction for this project.

On a motion by Paul, seconded by Virginia, the Board voted unanimously to move into non-public meeting/legal issues at 7:27PM.

On a motion by Paul, seconded by Virginia, the Board voted unanimously to adjourn the non-public meeting, seal the minutes and return to the public meeting at 7:35PM

4. Signed: Manifest, vendor payments and purchase orders.

D. MISCELLANEOUS

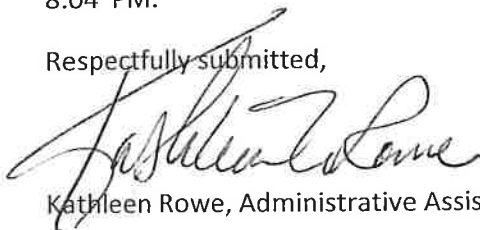
- As required by the Purchasing Policy, Dave has contacted three companies regarding work on the Town Hall; quotes are due by 2 PM 9/11/2023.
- Discussion: Tyler Lane – Selectmen will draft necessary timing and next steps to be completed by landowner.
- DRA Documents: MS-1 will be finalized by Avitar by end of this week; MS-535 is nearing completion; AA spoke with auditor on 8/18 regarding revisions; auditor will make changes and return within the week. MS-434 will be ready for signature week of 9/4.
- Sullivan Fire and Rescue members recently had the opportunity to participate in extrication training hosted by Hayes Car and Truck Repair in Stoddard. Paul noted that this type of specific training is very valuable to the members – and hence, to the community. Paul will draft a letter of appreciation from the Board to Hayes for review by the Board.
- Noted: Cheshire County Community Power will present at the Board meeting of September 11, 2023 at 6:30PM.

The next public meeting of the Board of Selectmen will be Monday, September 11, 2023 at 6:30 PM

E. ADJOURNMENT

On a motion by Virginia, seconded by Paul and unanimously approved, the meeting was adjourned at 8:04 PM.

Respectfully submitted,



Kathleen Rowe, Administrative Assistant