

Town of Sullivan, NH
Board of Selectmen
Approved Meeting Minutes September 25, 2023
Sullivan Town Hall

Board members present: Dave Jakway, Chair; Paul Bolduc, Virginia DeAngelis

Staff: Kathleen Rowe, Administrative Assistant

Department Heads: Tammy Rondeau, Treasurer; Jim Casey, Deputy Treasurer; Gaynelle Pratt, Welfare Officer

Public: Scott Wood

A. CALL TO ORDER: The meeting was called to order at 6:30PM by Dave Jakway, Chairman.

On a motion by Paul, seconded by Virginia, the Board voted unanimously to accept and approve the minutes of the September 11, 2023 public meeting as amended, all aye.

On a motion by Paul, seconded by Virginia, the Board voted unanimously to accept and approve the minutes of the September 11, 2023 non-public meeting for legal issues, as written, all aye.

B. PUBLIC

1. Signed: Building Permit, Scott Wood, 168 Cross Road, Map 3 Lot 75

C. SELECTMEN'S BUSINESS

Tammy Rondeau, Treasurer and Jim Casey, Deputy Treasurer presented a request from the Sullivan School Board, supported by a voice vote roll call in the affirmative at the August 8 public meeting of the Sullivan School Board and an authorization signed by the Sullivan School Board, to approve the transference of monies to the district from the town electronically. Jim and Tammy have spoken with the town's bank to ensure that safety measures are in place, specifically addressing requirements to be met for any requests regarding changes to any part of the agreement or process. The Treasurer will maintain an audit trail from the bank for Town records.

On a motion by Paul, seconded by Virginia the Board unanimously approved the request for transference of monies to the district from the town electronically. Tammy and Jim will complete the process on receipt of draft minutes of this meeting.

On a motion by Dave, seconded by Virginia, the Board voted unanimously to move into non-public meeting/legal issues at 6:53 PM.

On a motion by Paul, seconded by Virginia, the Board voted unanimously to adjourn the non-public meeting, seal the minutes and return to the public meeting at 7:11PM.

1. Home Business: Board reviewed Community Planning Ordinance requirements for home businesses and ZBA requirements for special exceptions regarding traffic, parking and retail operation.
2. Eversource Abatements: Documentation has been provided to legal counsel as requested.
3. Signed: MS 535
4. Signed: Manifest, vendor payments and purchase orders

D. MISCELLANEOUS

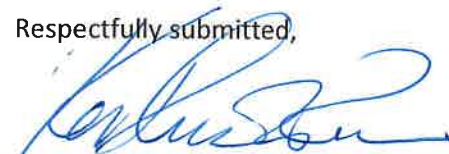
- The Board has had recent inquiries regarding the possibility of more evening hours for the Tax Collector/Town Clerk office. The Board will research current hours in other like towns and refer the question to Mary and Jason for any action.
- The Mahindra has not yet been returned; Dave will follow up with Todd.
- Paul would like to donate a projector to the Selectmen's Office for use as needed; the Board concurred that this would be an asset and thanked Paul for the gift.

The next public meeting of the Board of Selectmen will be Monday, October 9, 2023 at 6:30 PM

E. ADJOURNMENT

On a motion by Virginia, seconded by Paul and unanimously approved, the meeting was adjourned at 8:07 PM.

Respectfully submitted,



Kathleen Rowe, Administrative Assistant