

Town of Sullivan
Planning Board
Meeting Minutes for October 2, 2019
Sullivan Town Hall

Chairman: Leslie Casey

Members: Laura Lewandowski, Dorothy Miles, Ann Sweet (alternate), Selectman representative Joe Lewandowski (ex officio)

Members of the public: Barbara Arguin (451 South Rd.) and Grace Brolin (452 South Rd.)

- A. Call to order 7:05 p.m., approval of regular meeting minutes from September 04, 2019 without exception on a motion by Sweet, seconded by Miles

- B. Public Business
 1. Driveway permit application for 451 South Road, on Arguin property, occasioned by proposal to pave existing driveway now hard pack and approved by Road Agent and Driveway Committee. The Driveway Committee (M. Smith and T. Smith, Road Agent, with W. Pelletier, Conservation Commission) conducted the site walk on Sept. 26th. Application's completeness approved by motion/second Casey/Sweet and permit granted by motion/second Casey/Sweet without exception. Requirement for escrow waived because paving will include flared apron.
 2. Driveway permit application for 452 South Road on Brolin property for the same reason and with same site review conclusion. The Driveway Committee (M. Smith and T. Smith, Road Agent, with W. Pelletier, Conservation Commission) conducted the site walk on Sept. 26th. Application voted complete by motion of Casey/Miles and permit approved by the same on a unanimous vote. Escrow requirement waived because paving will include a flared apron.
 3. Boundary line adjustment 595 & 619 Centre Street status of proof of conveyance. Quit Claim Deed has not been registered with the County. Chairman sent a letter return receipt (and received both receipts) pointing out that the boundary line adjustment was not legal until deed is filed. She will check again with the county before the next PB meeting.
 4. Driveway at 224 Centre Street. The planning board received an incomplete driveway application from Robert Baird at the July meeting. The chairman consulted with

NHDOT about a state permit and told the existing access seemed little used so the State will not act until a permit for a dwelling until is given by the Town. After discussion, it was decided that Chairman Casey will send to the PB a draft letter for perusal at its next meeting. The letter will inform Mr. Baird that for approval of a dwelling, he will need a driveway permit from the State and then one from the Town.

5. 19 Apple Hill Road (actually Old Concord Road). The apron for the drive up to the cell tower has not been completed nor is the required slope created. A letter to the owner of the property, James Price, will be sent by Chairman Casey asking him to come to the planning board to request an extension of the expired driveway permit to meet town specifications.

C. Other Planning Board items

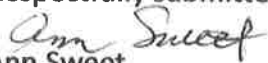
1. Planning Board documents are now on new town web site. However, no date has been found for the Floodplan Development Ordinance. Chairman Casey will do further research.
2. Draft Planning and Zoning budget for 2020. Postage accrued to 2019 budget exceeds budgeted amount. Chairman Casey will ask why postage, most of which is paid by individuals paying for notice of a hearing, has not offset charges to the budget. Rest of budget seems in line.
3. Upcoming training: Fall land use lecture day for those who want to go to Concord will be paid for by the Town. A free lecture of planning board roles and responsibilities will be held by the NH Municipal Association, in Keene on October 16. Chairman Casey will register any who indicate interest in attending by October 9th.
4. Selectmen's report. None.

D. Varia

Hearing on proposed 10-year transportation plan will be held on Oct. 15 at 6 p.m. at 312 Marlborough Street. All welcome to comment there or by mail.

E. Adjournment 8:40 p.m.

Respectfully submitted,


Ann Sweet

Acting Secretary

October 3, 2019