

**Town of Sullivan, NH**  
**Board of Selectmen**  
**Approved Meeting Minutes November 20, 2023**  
**Sullivan Town Hall**

Board members present: Dave Jakway, Chair; Paul Bolduc, Virginia DeAngelis

Staff: Kathleen N. Rowe, Administrative Assistant

Department Heads:

Public: None

A. CALL TO ORDER: The meeting was called to order at 6:04PM by Dave Jakway, Chairman.

On a motion by Paul, seconded by Virginia, the Board voted unanimously to accept and approve the minutes of the November 13, 2023 public meeting as written, all aye.

On a motion by Virginia, seconded by Paul, the Board voted unanimously to accept and approve the minutes of the November 13, 2023 non-public meeting for legal issues, as written, all aye.

B. PUBLIC

C. SELECTMEN'S BUSINESS

1. Selectmen's Budget

Selectmen reviewed the preliminary budget noting the following:

- Salaries: employees, officers and election officials are figured with a 3% COL increase.
- Executive/Town Officer Salaries: (\$80,372) no longer includes Planning Board clerk, which has been moved to the Planning Board budget.
- Election: (\$3,714) budget includes 1 local and 2 Federal/state elections; 5 supervisor sittings; checklist updates, training, 30-day letters
- Financial: (\$51,175) increase in contracted services based on 2023 MRI charges;
- Revaluation: (\$9,206) Avitar contracted monthly pick-up charges
- Legal: (\$32,525) Based on contracted audit pricing (12,525) and estimated 2024 legal costs
- Personnel: (\$10,526.)7.65% Soc/Sec and Medicare; contracted Primex unemployment and workmen's comp
- Building Maintenance: (\$17,060) anticipated increase in electric rates Jan 2024 (ESource est. 29% for non-residential accounts)
- Insurance-Property: Primex contract pricing (\$17,399)
- Ambulance: (\$22,087) City of Keene contract price (3 years)
- Health/Welfare Health Agencies: (\$8437) Social services requests
- Health/Welfare Direct Payments: (\$1000)

- Health/Welfare Vendor Payments: (\$22,037)
- Capital Reserves: Revaluation: \$10,800 to complete funding of Avitar contract for town-wide revaluation in 2024; Town Building Major Repairs: \$5000

Total Selectmen’s budget: \$266,101 (+\$20,087); increases in annual ambulance contract (\$8000) and legal costs (\$10,000) are principal contributors.

The Board will review all department budgets at the meeting of 12/4/2023 for final recommendations to the Budget Committee in mid-December.

2. NH DOT has once again sent special highway funds to towns and cities; Sullivan has received \$10,853.91 provided specifically “for maintenance, construction and reconstruction Class IV and V Highways”.

On a motion by Dave, seconded by Virginia, the Board unanimously voted to accept the “Sullivan Special One Time Highway Payment – in Accordance with House Bill 2 Payment for Maintenance, Construction and Reconstruction of Class IV and V Highways” in the amount of \$10.853.91.

On a motion by Dave, seconded by Virginia, the Board unanimously voted to instruct MRI to defer the Special One Time Highway Payment in the amount of \$10.853.91 for future use.

3. Signed: Payroll, Vendor payments, Purchase Orders

D. Miscellaneous

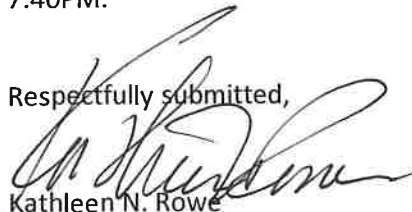
- No miscellaneous business

The next public meeting of the Board of Selectmen will be Monday, December 4, 2023 at 6:30 PM

E. ADJOURNMENT

On a motion by Virginia, seconded by Dave and unanimously approved, the meeting was adjourned at 7:40PM.

Respectfully submitted,



Kathleen N. Rowe  
Administrative Assistant