

Town of Sullivan, NH
Board of Selectmen
Approved Meeting Minutes December 18, 2023
Sullivan Town Hall

Board members present: Dave Jakway, Chair; Paul Bolduc, Virginia DeAngelis

Staff: Kathleen N. Rowe, Administrative Assistant

Department Heads:

Public: Henry Brooks, Jr.

A. CALL TO ORDER: The meeting was called to order at 6:30PM by Dave Jakway, Chairman.

On a motion by Paul, seconded by Virginia, the Board voted unanimously to accept and approve the minutes of the December 4, 2023 as written, all aye.

B. PUBLIC – Hendry Brooks, Jr. presented a petition regarding setbacks regulation for structures. As the time period for receiving such petitions has passed (December 13, 2023) the Board was unable to accept the petition and advised Mr. Brooks to submit it in 2024 for the 2025 Town Meeting.

C. SELECTMEN'S BUSINESS

1. Signed: Abatement Request for 243 Centre Street, G. Folco and L. Souza.

2. Signed – Intent to Cut – Boulder Road, J. Hoffman, Map 2 Lot 11-003, Hoffman

3. Deferred: Septic Permit – South Road, H. Velez, Map 5 Lot 42-002; driveway permit is pending with the Planning Board.

4. DOT Bridge Funds: On a motion by, seconded by Paul the Board unanimously voted to accept NH DOT unanticipated income for Maintenance, Construction, and Reconstruction of Municipally Owned Bridges in the amount of \$9,284.11.

5. On a motion by Virginia, seconded by Paul, the Board unanimously voted to defer unanticipated income received from the NH DOT for Maintenance, Construction, and Reconstruction of Municipally Owned Bridges in the amount of \$9,284.11 and to advise MRI of the same for accounting purposes.

6. Town Hall Repair: Adam Cullis presented an estimate for the completion of the rails at the Town Hall. This estimate may increase slightly with the addition of two posts and caps. When invoiced by Cullis, this Board authorizes payment for the final expense (rail system) to be combined with the previously paid expense of \$1,425 (columns) included in an estimate approved by vote (9/11/2023), from the Town Major Building Capital Reserve for Major Repairs.

On a motion by Dave, seconded by Virginia, the Board unanimously voted to accept the estimate of \$2556.64 from Cullis Construction for the e completion of the rails and columns at the Town Hall.

4. Highway: Dave noted that the Mahindra is at Gary's Power for diagnostics and repair. AA will request status from the Road Agent.

The Board agreed to have Todd begin bid process for the backhoe bucket replacement right away, seeking bids on both new and used buckets.

5. With the receipt of two remaining contracts (Sheriff and ambulance) the Budget will be completed and sent to budget committee members this week.

6. Delayed: Due to the storm, manifests will not be received until Wednesday, 12/20.
Signed: Purchase Order

D. Miscellaneous

- Signed: Certificate of Occupancy – 489 South Road, Map 5 Lot 40-002, Key Landscaping
- AA will send particulars to Town Attorney for easement regarding proposed highway turnaround on Tyler Lane.
- Town of Nelson reached out regarding the possible sharing of a police position; as the Town is currently contracted with the Cheshire County Sheriff for police coverage, the Board defers consideration.

On a motion by Dave, seconded by Virginia, the Board voted unanimously to move into non-public meeting/legal at 8:14 PM.

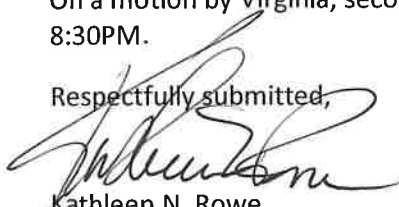
On a motion by Dave, seconded by Paul, the Board voted unanimously to adjourn the non-public meeting, seal the minutes and return to the public meeting at 8:20 PM.

The next public meeting of the Board of Selectmen will be Tuesday, January 2, 2024 at 6:30 PM

E. ADJOURNMENT

On a motion by Virginia, seconded by Dave and unanimously approved, the meeting was adjourned at 8:30PM.

Respectfully submitted,



Kathleen N. Rowe
Administrative Assistant