

Town of Sullivan, NH
Board of Selectmen
Meeting Minutes, March 2, 2020
Sullivan Town Hall

Board members present: Laura Merrifield, Marsha Cook, Joe Lewandowski

Department Heads/Officers: (None)

Staff: (None)

Public: (None)

- A. **CALL TO ORDER:** Laura Merrifield called the meeting to order at 6:30pm. Laura Merrifield made a motion to approve the regular meeting minutes of February 24, 2020, seconded by Joe Lewandowski. The regular meeting minutes were unanimously approved. Laura Merrifield made a motion to accept the non-public minutes of February 24, 2020, seconded by Joe Lewandowski. These minutes were accepted after amendments and are sealed.
- B. **PUBLIC COMMENT:** (None)
- C. **SELECTMEN'S BUSINESS:**
1. **Septic System Application – Yaros, 57 South Rd.** The application met the requirements and was approved, signed and stamped.
 2. **Communication: State of NH – 2020 District Resurfacing Program:** The NH DOT sent maps identifying 2020 paving projects. There is a portion of Centre St in front of Jenkins Lane that is scheduled for 2020 but there is no actual start date assigned.
 3. **Communication: State of NH – DOT Request for Information -** The NH DOT also sent a request for information. Of the three areas they are interested in, only one (the list of town-elected officers) applies to Sullivan. We will provide this information after town elections.
 4. **Acknowledgement of Expense Reports for February, and a Journal Entry** were signed.
 5. **Acknowledgement of Financial Reports** were signed.
 6. **Review of Letter:** The Selectmen reviewed and approved a letter to Mr. & Mrs. Bunker of 57 South Road. The letter identified an issue with garbage on the property creating a health risk. A March 9th meeting with the Bunkers and the Selectmen was requested in order to put together a permanent solution to this problem.
 7. **Payroll, Vendor Payment, and Purchase Order Approvals:** The Manifest was reviewed and approved. There were no purchase orders.
 8. **Miscellaneous**
 - Acknowledgement of Issue #10 of the Legislative Bulletin
 - Approved Planning Board to work with Conservation Commission on the sponsorship of the Button-Up Program
 - Received a letter from Gov. Sununu on Net Metering
 - Hired Kathleen Rowe as Administrative Assistance to the Selectmen. She will begin on March 9th at the Selectmen's Meeting
 - Marsha has followed up on an email from Mr. Jared Juelke regarding the lack of DSL lines available in town. She will be doing more follow-up work
 - Email from Leslie Casey re: "Retooling Your Zoning."
 - Town Report ready for distribution on Tuesday 3/3/2020
 - Laura mentions additional email re: Bunker trash issue

D. Adjournment:

MOTION: Laura Merrifield moved to adjourn the meeting at 7:25 PM.

SECOND: Marsha Cook

Unanimously approved

Respectfully submitted,

Marsha Cook /bc

Marsha Cook

Member, Board of Selectmen